



**E.L.K. ENERGY INC. BOARD**  
**MEETING SUMMARY**  
**Thursday, December 19, 2024**  
**2:30pm - 3:30pm**

**E.L.K. ENERGY INC MEMBERS:**

Sherry Bondy (Chair), Rob Shepley (Vice Chair), Kim Deyong, John Kerr, Jeff Scott, Doug Sweet, Kate Giurissevich, Joe Malandrucolo

**MANAGEMENT INCLUDING MSA LEADERS:**

Jim Hogan, Rachel Janzen, Farooq Hyder, Kayla Lucier, Chris Cowell, Dave Ferguson, Margaret Rodd, Tomo Matesic, Matthew Meloche

**REGRETS:** Chris Towne, Colin Hicks

**AGENDA**

Item		Presenter
	a) OM-24-20 Outside Operations Report	<p>The Board was provided with an update on the Outside Operations. Since January 2024, E.L.K. has received 1887 locate requests and have managed to complete 93% of the locates request within 5 business days. The locate volume has decreased since the change of the weather.</p> <p>All 2024 capital projects have been completed.</p> <p>All Viper Reclosers have been installed in Essex and Harrow and have been commissioned as of December 11, 2024. This meets the commitment to the OEB that the technology would be operational in 2024.</p>
	b) FRA-24-39 Inside Operations Report	<p>The Board was provided with an update on the Inside Operations. The call centre experienced a large increase in call volumes and emails for account balances/amount due during the postal strike. The team worked on having as many customers sign up for portal access and ebilling as possible. The messaging consistently reminded customers to stay aware of their account status and payments are to be made by their due date.</p>
	c) FRA-24-40 Receivables Aging	<p>The Board was provided with the updated Receivables Aging report for November.</p> <p>The residential disconnection moratorium is in effect until April 30, 2024.</p>

	d) FRA-24-41 Regulatory Update	The Board was provided with an update on the 2025 Incentive Rate Mechanism application. The next steps of the application were provided by the OEB in the Procedural Oder #1. An important date is the settlement conference on February 5, 2025.
		A letter was received from Entegrus confirming with the Board that the Management Services Agreement will expire on December 20, 2024